

**BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, APRIL 17, 2013
7:30 P.M.
MINUTES**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

ROLL CALL

Present: Ms. Brown, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Mr. Ingram, Ms. Slack, Ms. Sullivan, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Mrs. Cox, Ms. Sullivan-Butrica, Mr. Yacovelli

1. Motion by Ms. Brown seconded by Mr. Ingram to approve the following minutes:

**March 20, 2013
March 27, 2013**

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise
marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS
STUDENTS OF THE MONTH FOR MARCH**

Grade Seven

Olivia Lavecchio
Robert Dunn

Grade Eight

Melana Terlingo
Jason Petrocella

Freshman Class

Karenann Libby
Andrew Marshall

Sophomore Class

Jordyn Eggert
Kevin McRory
Christopher Doyle

Junior Class

Julia Varjabedian
Trent Maxwell

Senior Class

Destiny Abrams
Daniel Grannan

PRESENTATION

2013-2014 LPDC (Local Professional Development Committee) Plan – Beth Canzanese

2013 Summer Committees – Beth Canzanese

NJASK Morning Math Boot Camp for 7th and 8th Grade Students - Bonnie Smeltzer

FINANCE:

MOTION TO APPROVE ITEMS 1-4

Motion by Ms. Brown seconded by Mr. Ingram approve the following items

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2013. The Treasurer's Report and Secretary's report are in agreement for the month of February 2013.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

VOTE FOR ITEMS 1-4

Motions approved by unanimous voice vote.

PERSONNEL: (All motions are upon Superintendent's recommendation :)

MOTION TO APPROVE ITEMS 1-6

Motion by Ms. Brown seconded by Mr. Ingram approve the following items

1. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

Yvonne Kilson	Substitute Teacher	Grades K-12
Lisa Lord	Substitute Teacher	Grades K-12
2. Motion to approve tenured administrators, as listed, from July 1, 2013 through June 30, 2014.
3. + Motion to approve tenured elementary school teachers, as listed, from September 1, 2013 through June 30, 2014.
4. Motion to approve tenured high school teachers, as listed, from September 1, 2013 through June 30, 2014.
5. Motion to approve tenure contracts for 10 month staff members from September 1, 2013 through June 30, 2014 and 12 month staff members from July 1, 2013 through June 30, 2014.
6. Motion to approve non-tenured teaching staff, as listed, from September 1, 2013 through June 30, 2014.

VOTE FOR ITEMS 1-6

Motions approved by unanimous roll call vote for items 1, 2, 4-6. 7-0

Approved by majority roll call vote for item 3. 6-0-1

Mr. Ingram abstained from voting on this item.

MOTION TO APPROVE ITEMS 7-12

Motion by Mrs. Dawson seconded by Mr. Ingram approve the following items

7. Motion to approve tenured 10-month secretaries/clerks from September 1, 2013 through June 30, 2014 and 12-month secretaries/clerks from July 1, 2013 through June 30, 2014, as listed.
8. Motion to approve tenured contracted aides for special education, as listed, from September 1, 2013 through June 30, 2014.
9. Motion to approve Maintenance/Custodians, as listed, from July 1, 2013 through June 30, 2014. All are twelve-month employees.
10. Motion to approve 12-month non-represented staff from July 1, 2013 through June 30, 2014, as listed.
11. Motion to approve hourly/per diem employees, as listed, for the 2013-2014 school year.
12. Motion to approve bus drivers from July 1, 2013 through June 30, 2014, as listed.

VOTE FOR ITEMS 7-12

Motions approved by unanimous roll call vote.

MOTION TO APPROVE ITEMS 13-18

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items

13. Motion to approve the resolution to create/increase the following positions at the high school due to the increase in the projected number of students for the 2013-2014 school year.

Create Full-Time Positions:

Language Arts Teacher	Mathematics Teacher
Science Teacher	World Language Teacher

Modify Current Part-Time to Full-Time Position:

Art Teacher

Create Part-Time Position:

Physical Education (1/2 Time)

14. + Motion to approve the resolution to create the following part-time positions at Haviland Avenue School due to the increasing number of students at the primary level who need support in areas of language arts and math and to accommodate a significant increase in the number of preschool children identified with a disability (SHAPE Program Expansion):

Create Part-Time Positions:

BSI Teacher	Part-Time (Up to 20 hours per week)
Special Education Teacher	Part-Time (Up to 20 hours per week)

15. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$219.00	Merry Whelan	May 23, 2013	Enhance Use of Mobile Technology in the Classroom
MAS	\$219.00	Christine Batra	May 23, 2013	Enhance Use of Mobile Technology in the Classroom

16. Motion to approve the following 2013 summer committee staff members:

Interventionists:

Jane Byrne	Lisa McGilloway	Blake Marchese	Alycia Colucci
Shelly Chester	Terri Salamone	Francine Bechtel	Joan McGuire
Deb Costello	Rose Lang	Katie Hueber	Jen Beebe
Christine Batra	Elizabeth McCurdy	Sue Jenkinson	Kelly McShane
Maddy Meehan	Bernadette Brogna	Cathy Samuel	Cheryl Bortz
Eunice Englehart	Denise Murphy	Sharon Mickle	

RTI Block Committee:

Lisa McGilloway	Jane Byrne	Kelly McShane	Katie Hueber
Terri Salamone	Blake Marchese	Francine Bechtel	Deb Costello
Joan Maguire	Alycia Colucci		

Data Committee:

Trish Martel

Elementary Math Committee:

Christine Brady	Blake Marchese	Roberta Ignaczewski	Jane Byrne
Francine Bechtel	Claudia Kirby	Kelly McShane	Kristen Solanik
Christy Rehn	Bernadette Brogna	Cheryl Bortz	Curtis Finnegan
Christine Batra			

Common Core Curriculum Committee:

Lisa McGilloway	Kelly McShane	Jane Byrne	Blake Marchese
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17. + Motion to approve the following staff members to teach 10 hours of the NJASK Morning Math Boot Camp for 7th and 8th grade students at the AEA contractual rate of \$35.00 per hour for a total of \$1050.00; \$350.00 per staff member, funded through Title I, effective retroactive to April 15, 2013 through April 26, 2013:

Adam Cramer	Mike Weppler (District Substitute Teacher)	Ron Latham
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18. + Motion to approve the following extracurricular contracts at Haviland Avenue School for the 2013-2014 school year with compensation as per the negotiated agreement:

NAME	POSITION
Cherie McNellis	Detention Proctor
Kathy Marshall	Website Manager
Stephanie Dib	Art Club Proctor

VOTE FOR ITEMS 13-18

Motions approved by unanimous roll call vote for items 13, 16. 7-0
 Approved by majority roll call vote for items 14, 15, 17, 18. 6-0-1
 Mr. Ingram abstained from voting on these items.

MOTION TO APPROVE ITEMS 19-24

Motion by Ms. Brown seconded by Mrs. Slack approve the following items

19. + Motion to approve the following staff as Haviland Avenue School I&RS team members for the 2013-2014 school year:

Bobbi Graham	Jane Byrne	Blake Marchese	Kim Felix
Rose Lang	Judy Marino		

20. Motion to approve staff members' leave requests to attend workshops/conferences for the 2013-2014 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$178.00	Tricia Martel	April 22, 2013	Edmodo Training - Advanced

21. + Motion to approve the following extracurricular contracts at Mansion Avenue School for the 2013-2014 school year with compensation as per the negotiated agreement:

NAME	POSITION
Kelly McShane	Safety Patrol
Annette Hartstein	Safety Patrol
Gail Erney	Detention Proctor (2 Days) at the AEA Negotiated Agreement Non-Instructional rate not to exceed \$2,800.00
Annette Hartstein	Detention Proctor at the AEA Negotiated Agreement Non-Instructional rate not to exceed \$2,800.00
Bernadette Brogna	Mini-Patrol Advisor
Brad Rehn	Mini-Patrol Advisor
Kristen Solanik	Saturday Detention
Brad Rehn	Saturday Detention
Lisa McGilloway	Student Council
Kathy Marshall	Web Manager
Sue Moore	Band Director
Elizabeth McCurdy	Newspaper Club
Annette Hartstein	Gifted Program

22. + Motion to approve the following staff as Mansion Avenue School I&RS members for the 2013-2014 school year:

Gail Erney Sharon Mickle Pat Snyder Kelly McShane Bernadette Brogna

23. + Motion to approve the following staff members as homework club proctors at Mansion Avenue School for the 2013-2014 school year:

Kim Brach Cathy Samuel Annette Hartstein Jen Beebe
 Sharon Selby Kelly Skala Kristen Solanik

24. + Motion to accept, with best wishes, the letter of retirement from Susann Cowen, fourth grade teacher at Mansion Avenue School, effective July 1, 2013.

VOTE FOR ITEMS 19-24

Motions approved by unanimous roll call vote for items 20. 7-0
 Approved by majority roll call vote for items 19, 21, 22, 23, 24. 6-0-1
 Mr. Ingram abstained from voting on these items.

MOTION TO APPROVE ITEMS 25-29

Motion by Mrs. Slack seconded by Ms. Sullivan approve the following items

25. + Motion to approve Jennie Hartman, current district substitute teacher, as long-term 6th grade substitute teacher, for Maddy Meehan, at the Step 2, BA, per diem rate of \$247.00, effective May 6, 2013 through June 24, 2013 or the last day for teachers, to include no benefits and to include three days overlap, May 1, 2, and 3, 2013, at the district substitute teacher per diem rate of \$75.00.

26. Motion to approve the following extracurricular contracts at the high school for the 2013-2014 school year with compensation as per the negotiated agreement:

NAME	POSITION
Matt Webb	Grade 7 – Advisor

Ashley McGuire	Grade 9 - Advisor
Amy Bulskis	Grade 10 – Advisor
David Niglio	Grade 11 – Advisor
Mike Tomasetti (¾)	Grade 12 – Advisor
Amy Bulskis (1/4)	Grade 12 – Advisor
Lee DeLoach	Band – Instrumental Concerts
Lee DeLoach	Band – Jazz Band
Lee DeLoach	Band – Marching Band
Lee DeLoach	Band – Summer Band
Ron Latham	Band Assistant/Marching
Sue Cain	Band Assistant/Front
Matt Webb	Chess Club Advisor
Duane Trowbridge	Choral – Activities
Duane Trowbridge	Choral – Ensemble
Mary Anne Kavanaugh (½)	Detention Proctor
Ashley McGuire (3/10)	Detention Proctor
Melissa Wood (1/5)	Detention Proctor
Mike Tiedeken	EMS
Matt Webb	Environmental Club
Dawn Ewing (1/2)	Graduation
Nancy Wolgamot (1/2)	Graduation
Eileen Willis	Interact Club Advisor
Teresa D'Aprile	National Honor Society
Patricia Martel	National Junior Honor Society
Karen Dyer	One Act Play
Brian Kulak	Parrot
Ashley McGuire	Parakeet
Sharon Selby	Parakeet
Brian Kulak	Published Mind
Kathy Jakubowski (½)	Stockroom
Dennis Bantle (½)	Stockroom
John Skrabonja	Yearbook/Editor Advisor
Mary Anne Kavanaugh	Student Council Advisor
Janelle Mueller (1/2)	S.T.A.R.S
Nicole Szymanski (1/2)	S.T.A.R.S
Wendy VanFossen	Yearbook/Business

SATURDAY DETENTION PROCTORS:

Mike Tiedeken Sharon Selby Patricia Martel Ashley McGuire
Melissa Wood Amy Bulskis Teresa Weichmann

27. + Motion to accept, with best wishes, the letter of resignation from Kate Hayden, elementary vocal music teacher, effective June 30, 2013. (Separate Attachment)
28. Motion to approve the following Rutgers University students to complete their practicum requirement at the high school for a total of 30 hours effective September 9, 2013 through December 13, 2013:

Student	Subject	Cooperating Teacher
Valerie Illuminati	English	Melissa Wood
Vincent Doto	Social Studies	Matthew Webb
Melissa Hartzell	Social Studies	Andrea Collazzo

29. + **Motion to approve the following Rutgers University student to complete their practicum requirement at Mansion Avenue School for a total of 30 hours effective September 9, 2013 through December 13, 2013:**

Student	Subject	Cooperating Teacher
Ashley Alliano	Teacher of Students with Disabilities	Cathy Samuel

VOTE FOR ITEMS 25-29

Motions approved by unanimous roll call vote for items 26, 28. 7-0

Approved by majority roll call vote for items 25, 27, 29. 6-0-1

Mr. Ingram abstained from voting on these items.

PROGRAM:

MOTION TO APPROVE ITEMS 1-6

Motion by Ms. Brown seconded by Mrs. Slack approve the following items

- 1. Motion to approve the 2013-2014 Local Professional Development Committee Plan.
- 2 + Motion to approve a 2013 summer “Pre-K Experience” program for students entering kindergarten and are “at risk” as a result of the DIAL-4 Screening - also to include an additional section of Summer Enrichment to run concurrently with the Pre-K Experience to allow the district to serve the economically disadvantaged population in grades 1 and 2 with staffing needs for both sections as follows:

POSITION	CERTIFICATION	DAYS	HOURS	SALARY
Two Teachers	Elementary Education	16	3.5 per day	\$35.00 per hour
Two Aides		16	3.25 per day	Rate TBD

- 3. Motion to approve the following 2013 District Summer Projects/Committees and staffing requirements, with compensation at the non-instructional rate of \$25.00 per hour:

RTI Block Planning Committee:

Work Time: Up to 8 hours - full committee - 10 members
 Up to 12 additional hours - RTI Coordinators – 2 members
 Committee Members: Maximum – 10 (including coordinators)
 Total: \$2000.00

Interventionist:

Work Time: 4 hours
 Committee Members: 20
 Total: \$2000.00

Data Committee:

Work Time: 4 hours
 Committee Members: 1
 Maximum Total: \$625.00

Elementary Math Committee:

Work Time: Up to 24 hours
 Committee Members: 13
 Total: \$7800.00

Common Core Curriculum Revisions Committee:

Work Time: 20 hours
 Committee Members: 4
 Total: \$2000.00

- 4. Motion to approve the 2013 Special Education Summer School program as listed.
- 5. Motion to approve Audubon High School to continue the cooperative sports swim program with Collingswood High School for the 2013-2014 and 2014 -2015 school years.

6. Motion to approve the Three-Year Technology Plan effective July 1, 2013 through June 30, 2016.

VOTE FOR ITEMS 1-6

Motions approved by unanimous voice vote for items 1, 3-6.

Approved by majority voice vote for item 2.

Mr. Ingram abstained from voting on this item.

- **INFORMATION:**
- | | |
|--------------------------------|--------------------------------|
| Mansion Avenue School: | |
| March 20, 2013 | Fire Drill |
| March 22, 2013 | Lock-Down Drill |
| Haviland Avenue School: | |
| March 11, 2013 | Fire Drill |
| March 25, 2013 | Lock-Down Drill |
| Audubon High School: | |
| March 20, 2013 | Fire Drill |
| March 25, 2013 | Crisis Drill: Shelter In-Place |

STUDENTS:

MOTION TO APPROVE ITEMS 1-4

Motion by Mr. Ingram and seconded by Mrs. Hauske approve the following items

1. Motion to approve the following field trip requests:
2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the March 2013 meeting of the Board of Education.
3. Motion to approve the acceptance into our behaviorally disordered classroom a 12th grade tuition student from Haddon Township School District, effective retroactive to Monday, April 8, 2013 through June 2013. Haddon Township will pay tuition directly to the Audubon Board of Education, and is responsible for the student's transportation
4. Motion to approve an extended school year program for student ID#0911 at Gloucester County Special Services effective July 8, 2013 through August 8, 2013, as per student's IEP. Tuition and transportation costs are the responsibility of Mount Ephraim Public Schools.

VOTE FOR ITEMS 1-4

Motions approved by unanimous voice vote.

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team
5. RTI Newsletter (MAS April/May)

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Dawson, Mr. Yacovelli, Alternate, Mrs. Cox

- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCECSC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden**
 Affirmative Action Officer: **Mr. Delengowski**
 Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

- 1. Motion by move board to closed session at approximately 8:45 pm for the following:

Personnel

Reconvene at approximately 9:35 pm.

PUBLIC PARTICIPATION:

- 1. Motion by Mr. Ingram seconded by Mrs. Dawson to adjourn meeting at approximately 9:35pm. Motion approved by unanimous voice vote.

Robert Delengowski
Business Administrator/Board Secretary

**AUDUBON BOARD OF EDUCATION
CLOSED SESSIONS
APRIL 17, 2013**

CALL TO ORDER

Motion by Mrs. Hauske seconded by Mr. Ingram to go into a Closed Session Meeting of the Audubon Board of Education was called to order at 8:45pm prevailing time, on the above date in the high school media center with Mr. Gilmore presiding.

DISCUSSION

Personnel

RECONVENE

Reconvene to public session at approximately 9:35pm.

Robert Delengowski

**Robert Delengowski
Business Administrator/Board Secretary**